

Chenno
~~SECRET~~

16 September 1978

NOTE FOR:

SUBJECT: Space for the CLL Office

1. Your plan for conversion of the fifth floor seems fine to me. I have only a few questions:

a. Is the density you plan consistent with the density we may have to accept during the transition period when CT is staffing up but before they have moved everything to the Pentagon?

b. Is the density you plan consistent with what we will have to attain after that?

c. Is there any reason why we could not proceed in the next couple of weeks? Does this, for example, leave room for the Team?

2. If the answers to these questions are satisfactory, then I think we should proceed as quickly as possible.

D/DCI/RMS

cc:

~~SECRET~~

14 September 1978

DCI/IC 78-3959

MEMORANDUM FOR: [REDACTED]
D/DCI/RM

FROM: [REDACTED]
D/CLLO

SUBJECT : Space for CLL Office

1. Following our conversation Wednesday evening, I met with [REDACTED] and also had a brief conversation with [REDACTED] Frank and I agreed that the fifth floor probably had to house four functions: the Planning Guidance Office, the Community and Legislative Liaison Office, space for contractors from time to time, and possible accommodation of [REDACTED] activity. Given that, we agreed and recommend the following division of space: OPP, rooms 5N01-08; CLL, rooms 5S05-14; Suites 5N09 and 5N10, which can accommodate up to six people, will be used for contract and/or [REDACTED] personnel.

2. [REDACTED] feels that the conversion of the fifth floor conference room into my office causes no problem since the conference space in the basement is very underutilized.

3. Should space for special activities not be needed, Frank and I agreed that we would like to convert the interior office into a vaulted storage area. This, however, is not something we would ask for immediately.

4. If you agree with this plan, we will proceed to have the phones changed and will relocate whenever you feel it appropriate.



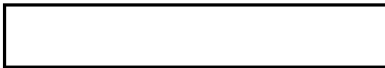
Attachment

SUBJECT: Space for CLL Office

Distribution:

- 1 - Chief, Support staff
- 1 - D/DCI/RM/EA
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14 September 1978